

Minutes of Meeting  
Zone 33 Rotary Leadership Institute  
Conference Call  
November 28, 2007

Meeting was called to order by the Chairman, Bevin Wall at 2:00 PM.

Present via telephone: Bevin Wall, Pam Wall, Bill Boyd, and Ron Ferrill.

Absent: Mary Dean, Glen Hood, Bob Stallworth, Eric Adamson.

Minutes: Bob Stallworth – The reading and presentation of the minutes were waived since Secretary Stallworth was not present. Bill Boyd agreed to take the minutes for this meeting.

Treasurer's Report: The Chair read a report from Treasurer Jack Porter. We have \$17,519.08 in the Operating account, \$10,580.06 in reserves (CD), and approximately \$2,400.00 in the Pay Pal account. This gives us total assets of approximately \$30,499.14. Jack requested that all invoices for the December 1st event be sent to him ASAP so that he can have a final 2007 financial report for the January 10<sup>th</sup> Board Meeting.

Board Retreat – To Do Items: Bevin will send out an updated To Do List and has asked that all directors complete their items and report back as soon as possible.

Past Event Reports: Ron Ferrill reported that the Harrisonburg VA RLI went well and had positive feedback. They had problems with the AV equipment at the Richmond VA RLI and we will need to look at alternatives to minimize technical problems. Pam Wall reported on the High Point NC RLI and Fredericksburg VA RLIs. Both events were well attended, but Pam Wall was concerned that the facilitators were doing too much of the talking. The catch is the students may not understand facilitation techniques and they feel that the instruction is good, when in fact it is not meeting our facilitation goals. This will be addressed at future training sessions.

Upcoming Events: Bevin reported that Blacksburg VA RLI had been cancelled, due to insufficient enrollment. Reasons may include the time of year or being held so close to the prior event in that District. Greenville SC RLI is looking good and even though we have cut off registration we are still getting inquiries. It looks like we will have around 40 participants. Pam informed us of the problem of last minute faculty cancellations. This is an ongoing issue. The Board needs to review this.

Faculty Stipend Policy: The Board voted to change the Faculty Stipend Policy effective November 28, 2007. The revised policy continues the old policy of \$50.00 stipend for overnight accommodations, if necessary, (based on double occupancy). The change is that actual mileage will be reimbursed at the IRS rate (currently \$0.485/mile). Each individual is responsible for submitting the standard Stipend Request to the Treasurer in order to receive reimbursement. There is no minimum distance required now for reimbursement.

Caribbean Events Update: Pam reported that we could not get D7030 to set a date this Fall. Now it looks they will try to do it in conjunction with their District Conference in Suriname in April 2008. Pam will keep us informed as she receives information.

Next Meeting: Teleconference on January 10, 2008 at 2:00 PM

The meeting was adjourned at 2:50 PM.

Respectfully submitted,

Bill Boyd, Acting Secretary